



Policy on Charging

This policy should be read in conjunction with all safeguarding children, equality, diversity, disability, racial and gender schemes and policies

1 Introduction

All of the education we provide during normal school hours is at no charge to pupils. We do not charge for any activity undertaken as part of the National Curriculum.

2 Voluntary contributions

- 2.1 When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school invites parents to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others. Due to current budget constraints, trips will only go ahead if 75% of parental contributions have been received. Parents will be made aware of this in the initial letter of information regarding the trip.
- 2.2 If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded, and the school provides this information on request.
- 2.3 The following is a list of additional activities, organised by the school, which require voluntary contributions from parents. This list is not exhaustive:
- sporting activities which require transport expenses;
 - outdoor adventure activities;
 - visits to or by a theatre company/cinema;
 - residential trips;
 - musical events;
 - after school clubs/breakfast clubs.

3. Residential Visits

Any residential visits have to be paid for in full before they take place. Any child who does not want to take part in the visit will attend school as normal where alternative provision will be made for them. We will make every effort to keep the cost of residential visits as low as possible by going at the cheapest time of year and the cheapest part of the week.

4. Lost books

Although most reading takes place online, any books that are taken home and are lost should be paid for. The school will consider exceptional circumstances before

charging. These will be considered on an individual case by case basis. Parents/ Carers should, in the first instance, contact the School Business Manager or the Headteacher.

6. Laptops

In the event of remote learning having to take place, the school has laptops that can be used. The school will prioritise need and agreements will be signed by parents. Any damage will need to be paid for as outlined in the agreement.

September 2023

Review

September 2025